#### Nordisk Kulturpolitisk Tidskrift / Nordic Journal of Cultural Policy

#### **REFEREE GUIDELINES 2017**

#### **Purpose**

The purpose of the Nordic Journal of Cultural Policy is:

- to contribute to developing research on cultural policy, both empirically and theoretically.
- to be a key publishing channel for Nordic and international researchers in the area of cultural policy.
- to spread cultural policy research and knowledge to the academic world, the business community, the cultural sector and public debate.

The journal publishes scientific articles that present research on cultural policy. It accepts manuscripts that have not been previously published nor are being assessed for publication in another journal.

# Language

The articles can be published in English, Norwegian, Swedish and Danish.

# Referee-evaluation

The Nordic Journal of Cultural Policy is a refereed scientific journal. This means that all published articles have been through a thorough process of review:

The Editor-in-chief for the journal looks through all submitted articles and decides which of them meet the formal requirements and have appropriate thematic orientation.

Should an article meet the general requirements, it is sent anonymously to at least two people – referees – who are scientifically qualified in the subject area within which the article is written. When two reviewers disagree on whether the article should be accepted or rejected, the article will be sent to a third reviewer.

It is the NJCP's Editor-in-chief who is responsible for the referee procedures.

The journal uses the "double blind principle," which means that both the author of the article and the referee communicate directly with the Editor-in-chief. The author of the article and the referee never communicate directly with each other.

The final decision with regard to publication of the article is made by the Editor-in-chief. When co-editors are involved, the Editor-in-chief also has the last word.

#### Review criteria

The submitted articles will be reviewed on the basis of the extent to which they meet the following criteria:

- Presents research of high quality that clearly makes a contribution to the development of knowledge of Nordic cultural policy or research that is relevant to Nordic cultural policy.
- Has a clear topic and approach to the issues at hand.
- Contains interesting empirical data and/or theories.
- Presents well-documented argumentation.
- Is well-structured and presents logical reasoning.
- Is clearly and concisely formulated.

Replies generally fall under the following five categories:

- 1. Accepted for publication as is.
- 2. Recommended for publication with minor revision.
- 3. Recommended for publication with major revision. When an article falls under this category it will be sent to the same reviewers for a new judgment after revision.
- 4. Rejected for publication as is, but the author of the article is encouraged to undertake an extensive rewrite. The author of the article will receive a description of what needs to be reworked in the text and is informed that the article must be re-submitted for a new review.
- 5. Rejected.

# Scope

Scientific articles should not exceed 8000 words excluding the abstract, notes and references. Notes should be kept to a minimum. Reviews should not exceed 2400 words.

# No charges

NKT does not have a policy with either article processing charge or article submission charge.